

What you need to know for Submissions in Switzerland

Drug Master File

- The **eCTD DMF dossier is a stand-alone dossier** and is independent of the marketing authorization eCTD dossier. Therefore, the DMF (DMF Holder, substance name) and the Drug Product (Authorisation Holder, tradename) consists of two individual eCTD life cycles.
- It is possible to **submit the marketing authorization application as eCTD and the DMF/ASMF dossier as a paper dossier** and vice versa.
- The **DMF/ASMF can be a hybrid submission**, which means that the restricted part is submitted in paper, whereas the open part is submitted in eCTD format as part of Module 3.
- **M1 Galenic Form is “common”**.
- **Envelope Elements:**
 - Swissmedic DMF number (if known)
 - DMF Holder
 - Galenic form name is common
 - Marketing Authorisation Number is n/a
- **Submission description:** the corresponding version of the DMF should be described in the element, e.g.: AP & RP Version 3.00 / description.

Clinical Trial Application

- **Sponsor needs location/agency in Switzerland.**
- Submission on **CD/DVD and Paper**, including cover letter and application form.
- **eDoc Folder Structure on CD/DVD** since 01.01.2022 to reduce paper usage:
 - **Submit CD/DVD and form «Confirmation electronic submission»** to allow Swissmedic to review the submission from CD/DVD.
 - Form **«Confirmation electronic submission» needs to be submitted each time** with follow-up submissions on CD/DVD.

EXTEDO's Regulatory Solutions for Switzerland:

- eCTDmanager: eCTD compilation and publishing for Swiss submissions.
- eSUBmanager: Viewing and reviewing of archived and in-progress electronic submissions.
- eDOCSmanager: Manage all your regulatory documents in a secure document management system.

Asphalion can give you support in the following areas:

- eCTD compilation and publishing for Swiss submissions
- Document formatting
- Non-eCTD compilation and publishing
- Transition from non-eCTD to the mandatory eCTD format
- Submission to the agency according to the latest version of Swiss validation rules