

Job Offer: Regulatory Affairs Officer Intern

Purpose of the role:

We are looking for a Regulatory Affairs Officer Intern to join our eSubmission team for 6 to 12 months, full time. Someone who loves to take new challenges, to work in an international environment and who wants to grow with us.

The Intern will be in charge to support the Regulatory Affairs team in all the related tasks.

Main responsibilities:

The intern will be in charge to give support to the team in the following tasks:

- eSubmission preparation of submissions in eCTD or NeeS format to different regions and procedures worldwide, including (but not restricted):
 - EU
 - US
 - CH
- XEVMPD submission of regulatory data to EMA and ISO IDMP support
- Regulatory Affairs for Submissions in EU and FDA (initial applications and maintenance activities)
- Hotline support for customers of Extedo software
- Submission of dossier by electronic means (Gateway, CESP, CESPP, etc)
- Adapt the documentation to the Transparency Policy 0070

We offer you:

- Great colleagues!
- Opportunities for professional and personal development.
- A position with challenging tasks and flexible working schedule
- An organization with highly professional people to develop with
- An international organization – More than 12 nationalities!
- A growing organization with ambitious target

If you are interested please send us your CV to rrhh@asphalion.com with the subject “Job Offer: Esubmission Intern”

We also advise you to follow us in LinkedIn to check for new careers opportunities:
<https://www.linkedin.com/company-beta/924722/>